

Williston School District 29 Board of Trustees
Regular Board Meeting
November 13, 2018
7:00 p.m.
District Board Room
12255 Main Street
Williston, South Carolina 29853

OPEN SESSION

1. Call to Order

Board Chair Ferlecia A. Cuthbertson called the November 13, 2018, regular board meeting to order at 7:04 p.m.

Members present: Board Chair Ferlecia A. Cuthbertson, Secretary Doris B. Young, and Members Ronald J. Brown and Annette W. Burnette.

Members absent: Vice-Chair Michael L. Hutto

Noting a quorum was present.

Media: Jonathan Vickery, *The People Sentinel*

Administration present: Superintendent Dr. Marcella Heyward, Director of Human Resources Dr. LaToya Thomas-Dixon, Director of Finance Rose Anderson, Director of Curriculum, Instruction & Accountability Debra McCord, Director of Transportation/Medicaid Clerk Chantane Tobin, Director of Special Services Kathy Griffin, District Technology Coordinator Amy Nix, Principals Nakeisha Baxley, Tammy Briggs, and John Bradley and guests.

2. Invocation/Pledge Allegiance to the American Flag

The invocation was given by Mrs. Young, followed by the Pledge of Allegiance to the American flag.

3. Approval of Agenda

Mrs. Cuthbertson asked that the agenda be approved as written.

MOTION: Mrs. Young SECOND: Mr. Brown

ACTION: Agenda approved unanimously by a show of hands.

4. Approval of Minutes:

Mrs. Cuthbertson asked that the following Board minutes be approved as written.

- October 16, 2018: Regular Monthly Board Meeting

MOTION: Mrs. Young SECOND: Mrs. Burnette

ACTION: October 16, 2018 minutes approved unanimously by a show of hands.

5. Awards and Recognitions

The following groups were recognized for their outstanding achievements.

- Character Education Students of the Month
 - November: Empathy
Addison Fail-Kelly Edwards Elementary School

- October: Courage
Landon Still-Williston-Elko Middle School
Emily Harvey-Williston-Elko Middle School
Cadence Brown-Williston-Elko Middle School
- Williston-Elko High School Rotary Student of the Month
 - Macy Youngblood - November
 - High School Principal, John Bradley, recognized high school student Deanna Dorr, for being selected to have her artwork displayed at the law office of Halligan, Mahoney, and Williams.

6. **Public Participation**

None presented at this time.

7. **Superintendent's Update**

Dr. Heyward reminded the Board that school was out on October 11, 2018, due to Hurricane Michael. She informed the Board that that the three makeup days have already been established for the days missed in September. She told the Board that for days four, five, and six, three things could happen. The Board could waive those days, hours could be extended for those days, or those days could be made up. Dr. Heyward recommended the Board to please waive October 11, 2018.

MOTION: Mr. Brown SECOND: Mrs. Burnette

ACTION: Motion passed unanimously by a show of hands.

8. **Continuing Business**

- 2017-2018 Financial Audit Report

Mr. David Enzastiga, CPA with the firm Rish and Enzastiga, in Lexington, South Carolina, presented the 2017-2018 yearly financial audit report as information only. Mr. Enzastiga informed the Board that the District's net position as of June 30, 2018, was a deficit \$5,486,163 for governmental activities and \$157,104 for business-type activities. He also told the Board that the District's revenues totaled \$10,722,172 and expenditures totaled \$11,042,847 for all Governmental Funds at the fund level. GO Bond proceeds and premium were \$453,176. Accordingly, revenues exceeded expenditures and other financing by \$132,213. The general fund balance decreased \$29,778, debt service fund balance increased \$63,121 and school building fund increased \$102,539. Mr. Enzastiga continued to tell the Board that the District's principal operating fund, the General Fund, had \$7,740,191 in fiscal year 2018 revenues, which primarily consisted of state aid and property taxes, and \$235,144 in other financing sources, and \$7,957,079 in expenditures and other financing uses \$48,034 - decreasing the fund balance for the year of \$29,778. This resulted in the General Fund's fund balance decreasing from \$1,557,855 as of June 30, 2017 to \$1,528,077 as of June 30, 2018. The District issued one GO Bond during the fiscal year \$449,000 for various capital projects in the schools. The District retired \$405,000 in principal. At fiscal year end the District had \$449,000 GO Bond debt. The Debt Service Fund Balance increased from \$106,381 to \$169,502.

- Department of Curriculum, Instruction & Accountability
 - 2018 Assessment Update

Director of Curriculum, Instruction & Accountability Debra McCord presented to the Board an update on Assessment Data. Mrs. McCord reported that this would be the last assessment release for this school year. She told the Board that last year's high school advanced placement test data showed 21% scoring three or higher. She said the current data came in at 42% scoring three or higher. She said the state percentage was at 56% scoring three or higher showing that we are still below the state percentage but are catching up with the state. About the ACT data, Mrs. McCord reported that the District had an increase in composite score of 1.9. Mrs. McCord went on to explain that our District had the highest public school increase in all South Carolina. The SAT data showed last year's data with a total score of 898 with the current year at 951 which showed an increase of 53.

- Report Card Release Update

Mrs. McCord told the Board that the state report card release is still on hold. She said the state is not sure when the report cards will be released.

- Department of Finance
 - Monthly Financial Update

Director of Finance Mrs. Rose Anderson presented the monthly financial update for October as information only. Some questions were asked.

- Department of Human Resources
 - Instruction Division Payment Schedule for Service Beyond Regular Salary

Director of Human Resources, Dr. LaToya Thomas-Dixon informed the Board that all the salary additional waivers had been put on one form. Dr. Thomas-Dixon went on to explain that this form takes out the guess work and confusion on how much an employee would make out of the seven categories presented. Some questions were asked.

9. **New Business**

- Out of State/Overnight Field Trip Requests

Dr. Heyward recommended the following two field trip requests be Board approved.

- W-E Band: Athens, Georgia
December 6, 2018
- WEMS Jr. BETA Club: Myrtle Beach, South Carolina
January 16-18, 2019

MOTION: Mrs. Burnette SECOND: Mrs. Young

ACTION: Both field trip requests approved unanimously by a show of hands.

10. **CLOSED SESSION**

Executive Session: Employment, Contractual Matters, and Superintendent's Interim Evaluation

Mrs. Young made a motion that the Board enter executive session for the discussion of employment, contractual matters, and Superintendent's interim evaluation. Mr. Brown seconded the motion. Motion passed unanimously by a show of hands. The Williston School Board entered executive session at 7:50 pm.

Mrs. Young made a motion to exit executive session. Mr. Brown seconded the motion. Motion passed unanimously by a show of hands. The Williston School Board adjourned executive session at 9:28 pm.

OPEN SESSION

11. **Action on matters discussed in Executive Session**

- Employment Matters

Mrs. Young made a motion that the Board make a good faith gesture of their appreciation and satisfaction for the district's Superintendent's leadership for the district thus far, to honor and grant the request of Superintendent, Dr. Marcella Heyward, to accept her forty-one days of compensatory time, that was approved at her previous district. Mrs. Young went on to say that this compensatory is to be used prior to the end of the current contract date of June 30, 2021 as paid time off.

SECOND: Mr. Brown ACTION: Motion passed unanimously by a show of hands.

- Contractual Matters

No action taken.

- Superintendent Interim Evaluation

No action taken.

12. Adjournment

At 9:30 pm, Mr. Brown made a motion for adjournment. Mrs. Burnette seconded the motion. Motion passed unanimously by a show of hands.

Respectfully submitted: _____

Ferlecia A. Cuthbertson, Board Chair

Debra W. McNeil, Recording Secretary