

Williston School District 29 Board of Trustees
Regular Board Meeting
Third/Final Budget Reading
June 25, 2018
7:00 p.m.
District Board Room
12255 Main Street
Williston, South Carolina 29853

OPEN SESSION

1. Call to Order

Board Chair Ferlecia A. Cuthbertson called the June 25, 2018, regular board meeting to order at 7:00 p.m.

Members present: Board Chair Ferlecia A. Cuthbertson, Vice-Chair Michael L. Hutto, Secretary Doris B. Young, and Members Ronald J. Brown and Annette W. Burnette.

Members absent: None

Noting a quorum was present.

Media: Jonathan Vickery, *The People Sentinel*

Administration present: Interim Superintendent Dr. Everette M. Dean, Jr., Superintendent Elect Dr. Marcella Heyward, Director of Finance Rose Anderson, Director of Curriculum, Instruction & Accountability Debra McCord, Director of Transportation/Medicaid Clerk Chantane Tobin, District Technology Coordinator Amy Nix, Food Service Coordinator Eugenia Johnson, Payroll Manager Cheryl Tune, Maintenance Supervisor Ronnie Neville, Principal Nakeisha Baxley, Recording Secretary Debbie McNeil, and 2 guests.

2. Invocation/Pledge Allegiance to the American Flag

The invocation was given by Mrs. Burnette, followed by the Pledge of Allegiance to the American flag.

3. Approval of Agenda

Mrs. Cuthbertson asked that the agenda be approved as written.

MOTION: Mrs. Young SECOND: Mr. Hutto

ACTION: Motion passed unanimously by a show of hands.

4. Approval of Minutes:

Mrs. Cuthbertson asked that the following Board minutes be approved as written.

- May 15, 2018: Regular Board Meeting
- June 12, 2018: Special Board Meeting
Public Hearing/2nd Reading of the 2018-29 General Fund Budget

MOTION: Mrs. Young SECOND: Mrs. Burnette

Before the motion was voted on, Mr. Brown made the Board aware of a mistake in the minutes of the June 12, 2018, Board meeting. Mrs. McNeil said this would be corrected before being posted on the district website.

ACTION: Motion passed unanimously by a show of hands.

5. **Public Participation**

No one presented at this time.

6. **Continuing Business**

- Curriculum, Instruction, and Accountability
 - High School Courses Approval 2018-19 School Year

Director of Curriculum, Instruction, and Accountability Debra McCord presented the following six courses for Board approval. Mrs. McCord explained that these courses must be Board approved each school year. She went on to explain that none of these courses were new to the district.

- Drama
- Freshman PE
- Body Conditioning
- Introduction to Algebra
- Skills for Success
- American Studies

After some discussion a vote was called.

MOTION: Mrs. Young SECOND: Mr. Hutto

ACTION: Motion passed unanimously by a show of hands.

- Finance Department
 - Monthly Financial Update

Mrs. Anderson presented the May monthly financial report for Board information only. Some questions were asked.

- 2018-2019 General Fund Budget: Third/Final Reading

Mrs. Anderson presented the 2018-19 general fund budget for the third and final reading. There was much discussion on the following items.

- Personnel left out of the budget (non-exempt District personnel)
- District no longer having an IT Director (Network Administrator)
- No supplement for the high school counselor assuming the alternative school administrator role

Mrs. Young made a motion that the Board approve the third reading of the 2018-19 general fund budget with the deletions of the guidance counselor days increased from 220 to 240 days, and the Board secretary no longer be compensated by stipend but paid at an hourly rate in order to be compliant with the labor law. She also recommended the \$800.00, for a band assistant, be stricken from the proposed 2018-19 budget. There was much discussion on the non-exempt personnel, with the increase for one and not for the other. Changing her motion, Mrs. Young made a motion that the \$800.00 for an assistant band director be deleted from the 2018-19 general fund budget. Mr. Brown seconded the motion. The motion was voted on and passed with a 3 to 2 vote with Mrs. Young, Mr. Brown, and Mrs. Cuthbertson voting yes and Mrs. Burnette and Mr. Hutto voting no.

Mrs. Young made a motion to exclude the two non-exempt employees from the proposed budget until further information could be received. Mr. Brown seconded the motion. Mrs. Burnette informed the Board that only one non-exempt employee increase was listed in the new budget. After some discussion, Mr. Hutto made a motion to approve the third and final reading of the 2018-19 general fund budget without the one increase to the financial payroll manager until further information on both the payroll manager and the superintendent's secretary be submitted to the Board. Mrs. Burnette seconded Mr. Hutto's motion. Mrs. McNeil informed the Board that there was already a motion on the floor submitted by Mrs. Young. Mrs. Young resented her motion. None opposed Mr. Hutto's motion. Mr. Hutto asked that this information be presented to the Board as soon as possible.

- Abbeville Funding Projects: Approval to Proceed

Mrs. Cuthbertson informed the Board that all the information requested at an earlier meeting had not been provided. One of these items included the cost of moving the training room to the weight room. Dr. Dean explained the reason for moving the training room to the weight room was to provide more locker room space in the gymnasium. There was much discussion about this move. Dr. Dean explained that the cost of doing all proposed projects cost more than allocated funds from the Abbeville Lawsuit. Dr. Dean said if the District postponed the purchase of a new activity bus along with some of the HVAC units until the 2019 spring bond, all these projects could be completed. After more discussion on these projects, Mrs. Burnette made a motion to approve the Abbeville funding projects using the \$1,163,000 Abbeville funds for the total project of \$1,488,580 as presented. Mr. Hutto seconded the motion. After

more discussion a vote was called. Motion carried with a 4 to 1 vote with Mrs. Young voting no.

- Food Service Update
 - Community Eligibility Program (CEP)

Mrs. Johnson, Food Service Coordinator, updated the Board on the CEP program. Mrs. Johnson stated that more students are eating school meals and the District is receiving more in reimbursements from the U.S. Department of Agriculture.

7. **New Business**

- Transportation Update
 - Routing Pilot Program (GPS)

Director of Transportation/Medicaid Clerk Chantane Tobin informed the Board that Williston School District 29, along with Blackville (Barnwell School District 19) had been chosen to pilot a new routing pilot program. Mrs. Tobin stated that this program will inform the District when a child is dropped off and picked up, will give the bus drivers better route information and will be at no cost to the District. This was presented as information only.

- New/Revised Board Policies
 - IKA-R: Grading/Assessment Administrative Rule – 1st/Final Reading

Director of Curriculum, Instruction & Accountability Debra McCord presented the above policy, with revisions made, for Board approval. After some discussion, Mrs. Young made a motion to table accepting this policy as first and final reading until more information can be provided to the Board. Motion passed with a 4 to 1 vote with Mr. Hutto voting no.

8. **CLOSED SESSION**

Executive Session: Employment and Student Matters

At 8:49 pm, Mr. Hutto made a motion that the Board enter executive session for the discussion of employment and student matters. Mrs. Burnette seconded the motion. Motion passed unanimously by a show of hands.

At 9:28 pm, Mrs. Young made a motion that the Board adjourn executive session. Mr. Hutto seconded the motion. Motion passed unanimously by a show of hands.

OPEN SESSION

9. **Action on matters discussed in Executive Session**

- Employment Matters

Mrs. Burnette made a motion that the Board accept the Superintendent's request to withdraw a recommendation that employee A, a continuing contract educator, be suspended and dismissed from employment. Mr. Hutto seconded the motion. Motion passed unanimously by a show of hands.

Superintendent Elect, Dr. Marcella Heyward, recommended the Board approve the administration's recommendation to hire Dr. LaToya Thomas-Dixon as the Human Resources Director for Williston School District 29.

MOTION: Mrs. Young SECOND: Mr. Brown

ACTION: Motion passed unanimously by a show of hands.

- Student Matters

Dr. Dean recommended the Board approve acceptance of student "A", contingent upon being released from Aiken County School District, to attend Williston School District 29.

MOTION: Mr. Hutto SECOND: Mrs. Burnette

ACTION: Motion passed unanimously by a show of hands.

Dr. Dean recommended the Board accept student "B", contingent upon being released from Orangeburg Consolidated School District Four to attend Williston School District 29.

MOTION: Mrs. Burnette SECOND: Mr. Hutto

ACTION: Motion passed unanimously.

10. Adjournment

At 9:31 pm, Mr. Hutto made a motion for adjournment. Mrs. Burnette seconded the motion. Motion passed unanimously.

Respectfully submitted: _____
Ferlecia A. Cuthbertson, Board Chair

Debra W. McNeil, Recording Secretary