

Williston School District 29 Board of Trustees
Regular Monthly Board Meeting
District Board Room
12255 Main Street
Williston, South Carolina 29853
Tuesday, January 26, 2016
7:00 p.m.

1. Call to Order

Board Chair Michael L. Hutto called the January 26, 2016 regular monthly board meeting to order at 7:00 p.m.

Members present: Chairman Michael L. Hutto, Vice-Chair Ferlecia A. Cuthbertson, Secretary Russell J. Overton, and Member Billy A. Williams, Jr.

Members absent: Doris B. Young

Noting a quorum was present.

Media: Jonathan Vickery (The People Sentinel)

Administration present: Superintendent Dr. Missoura G. Ashe, Director of Finance Charles Everhart, Director of Student and Special Services Dr. Tasha Louis-Nance, Director of Curriculum, Instruction, & Accountability Dr. Carol Lenderman, Director of Transportation and Medicaid Clerk Chantane Tobin, Director of Technology Don Wical, District Technology Coach Amy Nix, Principals Nakeisha Baxley and Greg Sweet, Recording Secretary Debbie McNeil and approximately 13 guests.

2. Invocation/Pledge Allegiance to the American Flag

The Invocation was given by Mr. Hutto followed by the Pledge of Allegiance to the American flag.

3. Approval of Agenda

Mr. Hutto asked that the agenda be approved as written.

MOTION Mr. Williams SECOND Mrs. Cuthbertson

ACTION Motion passed unanimously by a show of hands.

4. Approval of Minutes

Mr. Hutto called for a motion to approve the minutes of the November 23, 2015 regular board meeting.

MOTION: Mr. Williams SECOND: Mr. Overton

ACTION: Motion passed unanimously by a show of hands.

5. Achievements & Recognitions

The following groups were recognized for their outstanding achievements.

- Williston-Elko High School December Students of the Month:
 - 1) Daniel Smith
 - 2) David Glover
 - 3) Joel Terry
 - 4) Kirsten Ulmer
 - 5) Zhane Snider
 - 6) Joaquin Jones
 - 7) Aaquejia Graham
 - 8) George Preuss

- Williston-Elko High School Rotary Students for the month of December:
 - 1) Octavia Mack
 - 2) Noah Wootten

Dr. Ashe recognized Williston School District TAG (Talented and Gifted) and Jr. BETA Club Director, Mrs. Betsy Portune who gave an overview of the Jr. BETA Club program. Jr. BETA Club President Karli Overton updated the Board on their recent trip to Myrtle Beach, S.C., where they attended the State BETA Club Convention. The W-E Jr. BETA Club competed in several competitions at the convention.

6. **Citizen's Participation**

None presented at this time.

7. **Superintendent's Report**

Dr. Ashe thanked the staff of Williston School District 29, Board of Trustees, Sheriff Carroll, and the Barnwell Sheriff's Department for their quick response during the January 6th bomb threat.

She informed the Board that work had begun on the 2016-2017 teacher recommendations.

In honor of School Board Appreciation Month, Dr. Ashe recognized all Board members. She thanked them for the accomplishments they have made as elected officials in Williston School District 29 and presented each with a certificate of appreciation.

8. **Continuing Business**

8.1 Williston Tennis Courts

Dr. Ashe reminded the Board that at the October 21, 2015 board meeting, Williston Town Administrator Mr. Kenny Cook addressed the Board and shared his concerns regarding the tennis courts at the Williston Town Park. Mr. Cook asked the Board's help in the resurfacing of the courts. Mr. Cook told the Board the estimated cost to do this project would be around \$16,000. He asked that the Board cover half the cost of the resurfacing with the district not paying more than \$8,000. Some questions were asked. Mr. Hutto called for a motion to pay half of the cost to resurface the Williston tennis courts.

MOTION: Mr. Williams SECOND: Mr. Overton

ACTION: Motion passed unanimously by a show of hands.

8.2 Curriculum, Instruction & Accountability Update

- Testing

Dr. Carol Lenderman, Director of Curriculum, Instruction & Accountability updated the Board on the changes that are being made in state testing. Dr. Lenderman also informed the Board of changes to the teacher evaluation system.

- Strategic Planning

Dr. Lenderman informed the Board that the Strategic Planning Committee met for the second time on January 20, 2016. The committee worked on the mission, vision, and shared beliefs and values statements.

8.3 Monthly Finance Report

Mr. Charles Everhart, Director of Finance, gave the Board an update from the finance department for the months of October and November, 2015. Some questions were asked.

Dr. Ashe and Mr. Everhart presented Policy DKC-Expense Authorization/Reimbursement for the second of two readings. After some changes were made Mr. Hutto asked for a motion to approve Policy DKC-Expense Authorization/Reimbursement.

MOTION: Mrs. Cuthbertson SECOND: Mr. Williams

ACTION: Motion passed unanimously by a show of hands.

8.4 2014-2015 Financial Audit Report

Mr. Hutto introduced David Enzastiga from Rish and Enzastiga Certified Public Accountants who presented the 2014-15 audit report for Williston School District 29. Mr. Enzastiga reported that on June 30, 2015, the District had \$2.1 million in cash and was due \$1.1 million from federal and state authorities which would not be received until after June 30th. He explained this is why it is good to have money in the fund balance while the district is waiting for this money to come in. After Mr. Enzastiga finished with his update, no questions were asked.

8.5 Technology Update

Mr. Don Wical, Director of Technology, informed the Board that Williston School District 29 is now completely wireless. He also told them that 75% of this project was paid with federal money from E-Rate and the rest came from Governor Haley's program to improve technology in small schools.

8.6 Transportation Update

Mrs. Chantane Tobin, Director of Transportation and Medicaid Clerk, told the Board that Williston School District had just recently received a new bus with air conditioning. She told the Board that this bus was smaller than the average transit bus, 66 passenger verses 78 passenger bus, but this was the first and only one the district had received with air conditioning.

8.7 Student and Special Services Update

Dr. Tasha Louis-Nance, Director of Student and Special Services informed the Board that the Student and Special Services department had been working hard to be in compliance. She also told the Board she is working on a special services manual.

8.8 Board Policies

The following new and revised policies were presented to the Board for the second and final reading.

New Policies:

IHBEA & IHBEA-R	Instructional Services for Limited English Proficiency Students
JFABE	Admission of Limited English Proficiency and Migrant Students
JLCDC & JLCDC-R	Food Allergies and Special Dietary Needs
EFE-R	Competitive Food Sales/Vending Machines

Revised Policies:

IHAM	Health Education
BEDA	Board Meeting Notification
BEDB	Board Agenda
EEAE	Bus Safety Program
IC	School Year
ILB-R	Test/Assessment Administration
JFABD	Admission of Homeless Students
ADF	School Wellness
GCO-R	Evaluation of Professional Staff

MOTION: Mr. Overton SECOND: Mrs. Cuthbertson

ACTION: Motion passed unanimously by a show of hands.

9. New Business

9.1 School Safety Plan

Mrs. Amy Nix, District Technology Coach, informed the Board that the Safety Committee had met for the first time to discuss the safety of Williston School District 29. This committee consist of three members, SRO Deputy Fedrick, Kelly Edwards Guidance Counselor DeShun McCoy-Mack and Mrs. Nix. Some things discussed at this meeting were procedures for a “soft” lockdown and a “hard” lockdown. The committee will be working on a new safety manual as the current one is out of date and needs to be more specific. Another meeting has been scheduled.

9.2 Out of State/Overnight Field Trip Requests

Dr. Ashe presented the following two out of state/overnight field trip requests for Board approval.

- a) WEHS Seniors: Senior Class Trip
Orlando, Florida-April 22-24, 2016

- b) Middle/High School Band:
Band Workshop, Savannah, Georgia
March 16-17, 2016

MOTION: Mr. Williams SECOND: Mr. Overton

ACTION: Motion passed unanimously by a show of hands.

9.3 45 Day Report

Mr. Don Wical presented the 45 day report to the Board for clarification. He told the Board the 45 day report helps the district project student enrollment. There are three sections to this report, this year’s 45 day report compared against last year’s 45 and 135 day report. Mr. Wical told the Board that the ADM, average daily membership, and the WPU, weighted pupil units’ numbers were the numbers to look at. Mr. Wical told the Board the district gets different amount of funds depending on the

type of student that the district is serving (WPU) with the district receiving more funds for special services students. No questions were asked.

9.4 School Board Meeting Time

Mr. Hutto reminded the Board members that the Board had discussed on several occasions to have the Board meetings at an earlier time. Mr. Overton said he would like to see the time stay at 7:00 pm. It was decided by all that the time of the Board meetings would stay at 7:00 pm.

CLOSED SESSION

10. Executive Session: Contractual and Student Matters

At 8:55 pm, Mr. Williams made a motion that the Board enter into executive session for the discussion of contractual and student matters. Mr. Overton seconded the motion. The motion passed unanimously by a show of hands.

At 9:28 pm, Mr. Williams made a motion that the Board adjourn executive session. The motion passed unanimously by a show of hands.

OPEN SESSION

11. Action on matters discussed in Executive Session

The following actions were taken on matters discussed in Executive Session.

Contractual Matters: No action was taken on contractual matters.

Student Matters: Dr. Ashe asked that the Board approve students A and C to be allowed to attend school in Williston School District 29.

MOTION Mrs. Cuthbertson SECOND Mr. Overton

ACTION Motion passed unanimously by a show of hands.

Dr. Ashe asked that the Board approve for student B to be released from Williston School District to attend school in Aiken County School District.

MOTION Mr. Williams SECOND Mrs. Cuthbertson

ACTION Motion passed unanimously by a show of hands.

12. Items for Information Only

No information was given at this time.

13. Adjournment

At 9:30 pm, Mr. Hutto called for a motion to adjourn.

MOTION: Mrs. Cuthbertson SECOND: Mr. Overton

ACTION: Motion passed unanimously by a show of hands.

Respectfully submitted: _____

Michael L. Hutto, Board Chair

Debra W. McNeil, Recording Secretary