

**Williston School District 29 Board of Trustees**  
**Regular Board Meeting**  
**January 16, 2018**  
**7:00 p.m.**  
**District Board Room**  
**12255 Main Street**  
**Williston, South Carolina 29853**

**OPEN SESSION**

**1. Call to Order**

Board Chair Ferlecia A. Cuthbertson called the January 16, 2018, regular board meeting to order at 7:02 p.m.

Members present: Board Chair Ferlecia A. Cuthbertson, Vice-Chair Michael L. Hutto, Secretary Doris B. Young, and Member Russell J. Overton.

Members absent: None

Noting a quorum was present.

Media: Jonathan Vickery, *The People Sentinel*

Administration present: Interim Superintendent Dr. Everette M. Dean, Jr., Director of Finance Rose Anderson, Director of Curriculum, Instruction & Accountability Debra McCord, Director of Student and Special Services Dr. Tasha Louis-Nance, Coordinator of Human Resources Stephanie Alford, District Technology Coordinator Amy Nix, Maintenance Supervisor Ronnie Neville, Food Service Coordinator Eugenia Johnson, Principals Nakeisha Baxley, Herman Thompson, and Alison Brady, Recording Secretary Debbie McNeil, and twelve guests.

**2. Invocation/Pledge Allegiance to the American Flag**

The invocation was given by Mr. Hutto, followed by the Pledge of Allegiance to the American flag.

**3. Approval of Agenda**

Mrs. Cuthbertson asked that the agenda be approved with one correction being made under 9.2, Finance Department.

MOTION: Mr. Overton SECOND: Mrs. Young

ACTION: Motion passed unanimously by a show of hands.

**4. Approval of Minutes:**

Mrs. Cuthbertson asked that the minutes of the November 20, 2017, regular monthly Board meeting, December 11, 2017, special board meeting, and the special board meeting on December 19, 2017, be approved as written.

MOTION: Mrs. Young SECOND: Mr. Hutto

ACTION: Motion passed unanimously by a show of hands.

**5. Public Participation**

No one presented at this time.

## **6. Achievements & Recognitions**

Mrs. Brady recognized the following students for their recent achievements.

November Students of the Month:

- Havyn Jones
- Israel Moody
- Maggie Smith

December Rotary Student of the Month:

- Diamond Williams

January Rotary Student of the Month:

- Caleb Doolittle

High School Student Danielle Edwards presented to each board member a picture she had painted for them in honor of School Board Appreciation Month.

Board Chair Mrs. Cuthbertson reported to the Board that the district had two students who lost their mother during the Christmas holidays. Both students attend Williston-Elko High School. Mrs. Cuthbertson thanked Mrs. Brady and her staff members, the maintenance department, and the cafeteria workers, for their help with the funeral.

## **7. SCSBA Superintendent Search**

Scott Price, Executive Director of South Carolina School Boards Association, gave the Board an update on the progress of the Superintendent Search for the District. Mr. Price introduced SCSBA Executive Assistant, Ms. Judy LeGrand, who informed the Board on the progress of the search and informed the Board of the next steps in the search. Ms. LeGrand presented the search schedule and the online survey for Board approval. After some discussion and changes made, the Board agreed unanimously to accept the schedule and the online survey to be used in the search of the District's next superintendent.

## **8. Interim Superintendent's Update**

Dr. Dean updated the Board on the following items.

- a. New school calendar for the 2018-2019 school year
- b. The District's strategic plan
- c. 2018-2019 Budget planning
- d. Employing personnel for the next school year
- e. Abbeville Fund projects
- f. Spring bond money

## **9. Continuing Business**

### **9.1 Curriculum, Instruction and Accountability**

#### **• Curriculum Update**

Mrs. McCord informed the Board that benchmark testing had already begun for the elementary and middle school students. Mrs. McCord informed the Board that Rubicon courses had been added and updated at the high school level. Mrs. McCord also updated the Board on the end of the year testing schedule which will begin on May 15<sup>th</sup>. Mrs. McCord went on to explain to the Board that she is planning on doing a test run next week to test the internet capabilities, making sure everything will be ready for the end of the year testing.

### **9.2 Finance Department**

#### **• Monthly Budget Report**

Rose Anderson, Director of Finance, presented the December 2017 monthly budget report for Board review. Some questions were asked.

#### **• Spring Bond 2017 Project Completion**

Mrs. Anderson updated the Board on the Abbeville fund projects. Mrs. Anderson said she had met with the architects before the Christmas break with the architects doing walkthroughs in the district

#### **• Spring Bond 2018 Draft Proposed Projects**

Maintenance Supervisor Ronnie Neville updated the Board on the proposed projects for the 2018 school year. Some things discussed were technology, which included the firewall, additional chromebooks, the hvac units, replacing 14

units, upgrades to the PA systems, the district's phone system, owning the phones and phone lines, and a new activity bus.

- **School Food Service Revenue Update**

Mrs. Anderson updated the Board on school food service revenue. She informed the Board that the CEP program was working very well for the students.

### **9.3 Student and Special Services**

Dr. Nance updated the Board on the reporting calendar that was received from the Office of Special Services. She also reported to the Board that the District had received 100% on several indicators as a result of a district audit.

## **10. New Business**

No new business was presented at this time.

## **11. CLOSED SESSION**

### **Executive Session: Discussion of Employment Matters**

At 8:43 pm, Mr. Hutto made a motion that the Board enter into executive session for the discussion of employment matters. Mr. Overton seconded the motion. Motion passed unanimously by a show of hands.

At 9:29 pm, Mrs. Young made a motion that the Board adjourn executive session. Mr. Hutto seconded the motion. Motion passed unanimously by a show of hands.

## **OPEN SESSION**

## **12. Action on matters discussed in Executive Session**

- **Employment Matters**

No action was taken at this time.

## **13. Adjournment**

At 9:29 pm, Mrs. Young made a motion for adjournment.

SECOND: Mr. Hutto ACTION: Motion passed unanimously by a show of hands.

Respectfully submitted: \_\_\_\_\_  
Ferlecia A. Cuthbertson, Board Chair

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Debra W. McNeil, Recording Secretary