

**Williston School District 29 Board of Trustees**  
**Regular Monthly Board Meeting**  
**Tuesday, April 25, 2017**  
**7:00 p.m.**  
**District Board Room**  
**12255 Main Street**  
**Williston, South Carolina 29853**

**1. Call to Order**

Board Chair Russell J. Overton called the April 25, 2017, regular monthly board meeting to order at 7:00 p.m.

Members present: Chairman Russell J. Overton, Vice-Chair Ferlecia A. Cuthbertson, Secretary Michael L. Hutto, and Member Doris B. Young.

Members absent: None

Noting a quorum was present.

Media: Jonathan Vickery, *The People Sentinel*

Administration present: Superintendent Dr. Missoura G. Ashe, Director of Finance Rose Anderson, Director of Curriculum, Instruction & Accountability Debra McCord, Director of Student and Special Services Dr. Tasha Louis-Nance, Coordinator of Human Resources Stephanie Alford, Director of Transportation/Medicaid Clerk Chantane Tobin, District Technology Coordinator Amy Nix, Director of Technology Don Wical, Principals Nakeisha Baxley, Greg Sweet, and Alison Brady, Recording Secretary Debbie McNeil, and approximately 40 guests.

**2. Invocation/Pledge Allegiance to the American Flag**

The Invocation was given by Mrs. Young followed by the Pledge of Allegiance to the American flag.

**3. Administering oath of Office: Newly/Re-Elected Board Members**

Re-elected Board Member, Ferlecia A. Cuthbertson responded to the "Oath of Office" administered by Superintendent Dr. Missoura G. Ashe.

**4. Election of Officers/BCCC Representative**

**4.1 Chairman**

Dr. Ashe asked for nominations for Board Chair. Mrs. Young nominated Mrs. Ferlecia Cuthbertson to be elected to serve as Chairman of the Williston School Board of Trustees for the 2017-18 school year. Dr. Ashe asked if there were any other nominations. Hearing no other nominations a vote was called. None opposed. Motion carried.

**4.2 Vice-Chair**

Mrs. Cuthbertson asked for nominations for Vice-Chair. Mr. Overton nominated Mr. Michael Hutto to serve as Vice-Chairman for the 2017-18 school year. No other nominations were made; therefore, a vote was called. None opposed. Motion carried.

**4.3 Secretary**

Mrs. Cuthbertson asked for nominations for Secretary. Mr. Hutto nominated Mrs. Doris Young to serve as Secretary of the Williston School Board of Trustees for the 2017-18 school year. No other nominations were made; therefore, a vote was called. None opposed. Motion carried.

**4.4 Barnwell County Career Center (BCCC) Representative**

Mrs. Cuthbertson asked for nominations for a representative from the Williston School Board to serve on the Barnwell County Career Center Board for the 2017-2018 school year. Mrs. Young nominated Mr. Russell Overton. No other nominations were made; therefore a vote was called. None opposed. Motion carried.

5. **Approval of Agenda**

Mrs. Cuthbertson asked that the agenda be approved as written.

MOTION: Mr. Hutto SECOND: Mr. Overton

ACTION: Motion passed unanimously by a show of hands.

6. **Approval of Minutes:**

Mrs. Cuthbertson asked that the minutes of the March 21, 2017, regular Board meeting and the March 23, 2017, Special Board meeting be approved as written.

MOTION: Mrs. Young SECOND: Mr. Hutto

ACTION: Motion passed unanimously by a show of hands.

7. **Achievements & Recognitions**

The following groups were recognized for their outstanding achievements.

- **Williston-Elko High School April Students of the Month:**
  - 1) Christian del Hoyo
  - 2) Ravyn Driggers
  - 3) Aleceya Edwards
  - 4) Landon Hiers
  - 5) Reagan Mack
  - 6) Alyssa Roberts
  - 7) Steven White
- **Williston-Elko High School April Rotary Students of the Month**
  - 1) Jayla Hay
  - 2) Hikeem White
- **April's Character Trait "Virtue" presentations**
  - 1) Kelly Edwards Elementary School: Gracyn Williams
  - 2) Williston-Elko Middle School: Colby Moore
- **2016-2017 Spelling Bee Champions**
  - 1) Kelly Edwards Elementary School: Saylor Still
  - 2) Williston-Elko Middle School: Courtney Nash
- **2016-2017 Geography Bee Champions**
  - 1) Kelly Edwards Elementary School: Seth Dorn
  - 2) Williston-Elko Middle School: Pearl Refugia
- **2016-2017 Regional Science Fair Honorable Mention**
  - 1) Williston-Elko Middle School: Wilson Ravenscroft
- **W-E Athletic Department**
  - 1) Keshawn Toney: Aiken Standard Boys Basketball Player of the Year
  - 2) Tyshawn Allen: Touchstone Energy North/South Game Participant
  - 3) Jasper Lott: WJBF/Carolina Panthers All-Area Team
  - 4) Desmond Murray: Aiken Standard All Area Basketball Team

Superintendent Dr. Missoura G. Ashe recognized Athletic Director Derek Youngblood for being selected as the South Carolina Region 3-A Coach of the Year.

8. **Citizen's Participation**

None presented at this time.

9. **Superintendent's Report**

**9.1 Superintendent's Update**

Dr. Ashe informed the Board that both elementary and middle/high school cafeterias had received 100% from the site visit from the state department. She also informed the Board that Williston-Elko High School had been recognized by US News as being rank 27 out of 230 high schools in South Carolina.

**9.2 2016-2017 Progress Report**

Dr. Ashe presented to the Board the Progress Report for the 2016-2017 school year through a PowerPoint presentation. Some things Dr. Ashe talked about were the Williston School District 29 Strategic Initiatives, SC Ready assessments, high school End of Course assessments, academic achievement and curriculum alignment. Dr. Ashe also reported to the Board that the District is moving forward with a district-wide Code of Conduct Manual for all elementary and secondary students. Classworks had been purchased for special education instructional support. The District is looking to purchase a new website which will be paid with CERRA funds.

10. **New Business**

No new business was presented at this time

11. **Continuing Business**

**11.1 Curriculum, Instruction & Accountability**

- Project Lead the Way (PLTW): Approval of Academic Courses for the 2017-2018 School year

Debra McCord, Director of Curriculum, Instruction & Accountability, brought back to the Board Project Lead the Way, (PLTW) for Board approval. After some discussion a vote was called.

MOTION: Mrs. Young SECOND: Mr. Overton

ACTION: Motion carried unanimously by a show of hands.

- **Assessment Update**

Mrs. McCord reported to the Board that Chromebook carts are now in place for grades 3 -8. She also reported that teachers are already utilizing the SCDE online training tools and practice tests to expose the student to the types of questions they will have on testing.

- **2016-2017 Intervention Implementation**

Mrs. McCord presented to the Board the 2016-2017 Intervention Implementation through a PowerPoint presentation. Some things Mrs. McCord talked about were EDI-focus on lesson objective and checking for understanding of the lesson, the 3 R's- restate, rephrase and reteach, and using data analysis to meet the needs of the students.

- **Summer School Camps/Discipline**

Mrs. McCord informed the Board that Barnwell School District 45 and 19 are not interested in participating in the Williston Summer Camp programs and that Summer Camp and Williston-Elko High School Summer School will follow the Williston School District code of conduct.

**11.2 Student and Special Services**

- **WSD 29 Discipline Data Report**

Director of Student and Special Services Dr. Tasha Louis-Nance gave the Board a report on the District's Discipline data. She informed the Board that this data was comprised from in-school, out-of-school, and expulsion data from the 2015-2015 and 2015-2016 school years. She informed the Board that the expulsion rate had been cut down to about 60% in a nine months' time frame. She also told the Board that this information was put into PowerSchool and then uploaded to the South Carolina Department of Education.

- **Special Ed Compliance Update**

Dr. Nance gave the Board information on performance factor outcomes as well as performance factor summary. She told the Board that Williston School District 29 is in line with the timelines and working with student performance factor 7-Career preparation assessment performance which include the ACT WorkKeys. She also informed the Board that funding from the South Carolina Department of Education was received for performance factors 2, 3, and 6 in the amount of \$56,000 which is called

MFS Data Profile Funding. The requirement was that the District had to submit a plan to show which performance factors were going to be targeted with this funding. It was an approval process. Some questions were asked.

### 11.3 Human Resources

- **Approval of Strategic Plan**

Mrs. Stephanie Alford, Coordinator of Human Resources, presented to the Board a revised and updated Strategic Plan with all revisions made in red. She also reported that the Strategic Planning committee had met twice to review and revised these strategies. She told the Board that this information would be uploaded to the State Department on April 30, 2017.

- **Approval of Background Checks**

Mrs. Alford had given the Board information in their packets pertaining to the BIB Background Systems. She informed the Board that this system would be able to do national background checks on all new applicants that come to Williston School District 29 from out of state. The cost for this service would be \$13.95 per applicant and the applicant would be responsible for this fee. She informed the Board that currently the District only uses South Carolina Law Enforcement Division (SLED) to do background checks but this only checks for the state of South Carolina. This new system would only be used when applicant is from out of state. Mrs. Alford asked that the Board approve this new service. After some questions a motion was called.

MOTION: Mrs. Young SECOND: Mr. Overton

ACTION: Motion carried unanimously by a show of hands.

### 11.4 Department of Finance

- **Monthly Budget Status Report**

Finance Director Rose Anderson gave the Board a budget status report for the month of March, 2017.

- **Approval of Date for Second and Third Readings of 2017-18 Proposed General Fund Budget**

Mrs. Anderson asked that the Board approve the proposed budget calendar for the 2017-2018 school year. She requested Board approval for a budget workshop, which would be held on May 6, 2017, from 9:00 am – 11:00 am. She also requested that a June 15<sup>th</sup> meeting be held for the second reading and June 27<sup>th</sup> be held for the third and final reading of the 2017-2018 general fund budget. She asked for Board approval for these three dates. June 15<sup>th</sup> proved to be a conflict so that date was changed to Tuesday, June 13<sup>th</sup> for the second reading. After the adjusted date, these dates met Board approval.

- **GovDeal: Surplus Equipment**

Mrs. Anderson informed the Board that all but one item had been sold through GovDeals. She told the Board that more items would be brought before the Board for approval to sell them on GovDeals.

- **School food Service Site Visit Update**

Mrs. Anderson reported to the Board that both the elementary and middle/high school cafeterias had received an overall score of 100% after an onsite visit from South Carolina Department of Health and Environmental Control (DHEC).

- **Legislative Update**

Mrs. Anderson gave the Board a legislative update at this time.

### CLOSED SESSION

#### 12. Executive Session: Employment and Student Matters and Discussion of Appointment to the School Board

At 8:47 pm, Mr. Hutto made a motion that the Board enter into executive session for the purpose of employment and student matters and the discussion of appointment to the School Board. Mrs. Young seconded the motion. Motion passed unanimously by a show of hands.

At 10:05 pm, Mrs. Young made a motion that the Board adjourn executive session. Mr. Hutto seconded the motion. Motion passed unanimously by a show of hands.

### OPEN SESSION

#### 13. Action on matters discussed in Executive Session

**Mr. Hutto made the following motion pertaining to the discussion of appointment to the School Board:**

“I move that the Board make a formal written request to our community’s local legislative delegation through a letter to State Senator Brad Hutto, which would be signed by all members of the Board, for Act No. 21 of 1947 to be amended to provide that

any vacancy on the Williston School District No. 29 Board of Trustees be filled by election for the unexpired portion of the term.”

Mrs. Young seconded the motion. Motion carried unanimously by a show of hands.

Dr. Ashe asked for Board approval for students A, B, and C to attend Williston School District 29 pending release from sending schools. Mrs. Young seconded the motion. Motion passed unanimously by a show of hands.

Mr. Overton made a motion to approve the Superintendent’s monthly personnel recommendation list. Mr. Hutto seconded the motion. Motion passed unanimously by a show of hands.

Dr. Ashe requested Board approval for the administrator staff’s recommendation list for the 2017-2018 school year.

MOTION: Mr. Overton SECOND: Mrs. Young

ACTION: Motion passed unanimously by a show of hands.

**14. Items for Information Only**

Dr. Ashe informed the Board that information only had been included in their Board packets.

**15. Adjournment**

At 10:13 pm, Mrs. Cuthbertson called for a motion to adjourn.

MOTION: Mr. Hutto SECOND: Mrs. Young

ACTION: Motion passed unanimously by a show of hands.

Respectfully submitted: \_\_\_\_\_  
Ferlecia A. Cuthbertson, Board Chair

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Debra W. McNeil, Recording Secretary