

Williston School District 29 Board of Trustees
Regular Monthly Board Meeting
District Board Room
12255 Main Street
Williston, South Carolina 29853
Tuesday, April 19, 2016
7:00 p.m.

1. **Call to Order**

Board Chair Michael L. Hutto called the April 19, 2016 regular monthly board meeting to order at 7:00 p.m.

Members present: Chairman Michael L. Hutto, Vice-Chair Ferlecia A. Cuthbertson, and Members Billy A. Williams, Jr. and Doris B. Young.

Members absent: Secretary Russell J. Overton

Noting a quorum was present.

Media: Laura McKenzie, *The People Sentinel*

Administration present: Superintendent Dr. Missoura G. Ashe, Director of Student and Special Services Dr. Tasha Louis-Nance, Director of Curriculum, Instruction, & Accountability Dr. Carol Lenderman, Director of Transportation and Medicaid Clerk Chantane Tobin, Director of Technology Don Wical, Principals Greg Sweet, and Joel Mitchell, Recording Secretary Debbie McNeil and approximately 11 guests.

2. **Invocation/Pledge Allegiance to the American Flag**

The Invocation was given by Mrs. Young followed by the Pledge of Allegiance to the American flag.

3. **Administering Oath of Office: New Board Member**

Re-elected Board Member, Doris B. Young responded to the "Oath of Office" administered by Ms. Elizabeth Coleman, former Williston board member. Re-elected Board Member Michael L. Hutto responded to the "Oath of Office" administered by his wife, Holly Hutto, while his daughter Katie Hutto held the Bible.

4. **Election of Officers**

Mr. Williams made a motion that the election of officers be postponed until next month when all board members could be present.

MOTION: Mr. Williams SECOND: Mrs. Young

ACTION: Motion passed unanimously by a show of hands.

5. **Approval of Agenda**

Mr. Hutto called for a motion to approve the agenda as written. Mrs. Young made a motion to approve the agenda as written. Mr. Williams made a motion to amend the agenda and add 12.2, Employment Matters, to the agenda. Mrs. Young seconded the motion with the noted change. Motion passed unanimously by a show of hands.

6. **Approval of Minutes**

Mr. Hutto called for a motion to approve the minutes of the March 22, 2016 regular monthly board meeting and the April 7, 2016, special called board meeting.

MOTION: Mrs. Young SECOND: Mrs. Cuthbertson

ACTION: Motion passed unanimously by a show of hands.

7. **Achievements & Recognitions**

The following groups were recognized for their outstanding achievements.

- Williston-Elko High School March Rotary Students
 - Kentasia Brown
 - Will Nolind

- Williston-Elko High School March Students of the month:
Austin Smith
Jennie Burt
David Glover
Shaniya Williamson
Shidiria Ross
Maya Watkins
Jasper Lott
Mike Arowood

Dr. Ashe recognized Betsy Portune, District Teacher of the Year. Dr. Ashe informed the Board that Ms. Portune will be one of 103 South Carolina Teachers of the Year who will be honored tomorrow night, (April 20, 2016) in Columbia, SC at the South Carolina Teacher of the Year Celebration. Dr. Ashe also informed the Board that Mrs. Portune is the District TAG teacher who took on the roll as facilitator of the Inaugural Spelling Bee that was held on April 15, 2016.

Dr. Ashe recognized Middle/High School Specialist Cathy Smith. Ms. Smith explained to the Board that part of her job is to help place as many seniors as possible in a work based environment through Work Based Learning. Ms. Smith introduced Kaitlyn Hutson and Joseph Sanders who told the board some of their experiences as work base learning students. Dr. Ashe thanked Ms. Smith for the work she does as the Career Specialist.

8. **Citizen's Participation**

None presented at this time.

9. **Superintendent's Report**

Dr. Ashe informed the Board that Williston School District 29 had officially met the criteria for educational quality established by the AdvancED Accreditation Commission and had been awarded the certificate of accreditation which is valid until June 30, 2021. Dr. Ashe presented the District's certificate to Director of Curriculum, Instruction and Accountability Dr. Miner and the principals were presented with their school's certificate from AdvancED.

10 **New Business**

10.1 Out of State Field Trip Request

Dr. Ashe presented the following out of state field trip request for Board approval.

W-E Band: Atlanta, GA, May 13, 2016

MOTION: Mrs. Cuthbertson SECOND: Mrs. Young

ACTION: Motion passed unanimously by a show of hands.

11 **Continuing Business**

11.1 Monthly Finance Report

Mr. Donnie Boland and Mr. Tom Ashley, District Finance Consultants, gave the Board a budget status report for the month of February 2016. Some questions were asked.

Mr. Boland presented the following meeting dates to the Board in reference to the 2016-2017 budget.

May 14, 2016: Budget Workshop

May 17, 2016: First Reading of the 2016-2017 Budget

June 21, 2016: Public Hearing and Second Reading of the Budget

June 27, 2016: Third and Final Reading of the Budget

11.2 Department of Curriculum, Instruction, and Accountability

Dr. Miner explained to the Board that the high school social studies department had brought a proposal to the Board, asking for their approval, a current events class that would be offered every other year. One year the students would be offered Sociology/Psychology and the next year would be offered Current Events. Dr. Miner shared with the Board how the students would benefit from taking this new course. After some discussion a vote was called.

MOTION: Mrs. Young SECOND: Mr. Williams

ACTION: Motion passed unanimously by a show of hands.

11.3 Three Year Technology Plan

Mr. Don Wical, Director of Technology, presented to the Board the Three Year Technology Plan for their approval. Mr. Wical informed the Board that the infrastructure is good, the wireless is good, and the computers are good to great. He also informed the Board that the smartboards are failing, projectors are failing, and the sound systems were lacking or not there. He projected a budget of \$241,075 for the 2016-17 school year, \$235,675 for the 2017-18 school year, and \$236,275 for the 2018-19 school year.

Mr. Hutto called for a motion to approve the Three Year Technology Plan presented.

MOTION: Mr. Williams SECOND: Mrs. Young

ACTION: Motion passed unanimously by a show of hands.

11.4 Williston-Elko High School Update

High School Principal, Mr. Joel Mitchell, gave the Board an update from Williston-Elko High School. He informed the Board about the new 10 point grading scale that was adopted by the state. He told the Board the adoption of this scale was a great decision for the students and state. He also told the Board that the high school had received two Palmetto Gold awards for this school year and the school had the highest graduation rate in the state. Some questions were asked.

11.5 Strategic Plan Update

Ms. Tracie Sweet, Title I Facilitator, presented to the Board the annual Strategic Plan update for the 2016-17 school year. She explained to the Board the process of strategic planning, strategic planning sessions, and needs assessment. She asked that the Board approve the Strategic Plan Update presented. After some discussion Mrs. Cuthbertson made a motion to approve the Strategic Plan with allowing the Superintendent of the District to work with staff to bring the performance goals, measures, more specific in alignment with those intended outcome expressed by the Board of Trustees for the Superintendent's performance evaluation for 2016-2021.

MOTION: Mrs. Cuthbertson SECOND: Mrs. Young

ACTION: Motion passed unanimously by a show of hands.

CLOSED SESSION

12 Executive Session: Contractual Matters

At 9:18 pm, Mrs. Young made a motion that the Board enter into executive session for the discussion of student and employment matters. Mrs. Cuthbertson seconded the motion. The motion passed unanimously by a show of hands.

At 9:25 pm, Mrs. Young made a motion that the Board adjourn executive session. Mrs. Cuthbertson seconded the motion. The motion passed unanimously by a show of hands.

OPEN SESSION

13 Action on matters discussed in Executive Session

Student Matters

Dr. Ashe recommended the Board approve students A and B's request to be released from their sending districts to attend school in Williston School District 29 for the 2016-17 school year.

MOTION: Mrs. Cuthbertson SECOND: Mrs. Young

ACTION: Approved Unanimously by a show of hands.

Dr. Ashe recommended the Board approve students C and D's request to attend Williston School District 29, for the 2016-17 school year, pending board approval from the sending school.

MOTION: Mrs. Cuthbertson SECOND: Mrs. Young

ACTION: Motion passed unanimously by a show of hands.

Employment Matters

Dr. Ashe recommended the Board accept employee A's resignation from Williston School District, effective June 30, 2016.

MOTION: Mrs. Cuthbertson SECOND: Mrs. Young

ACTION: Motion passed unanimously by a show of hands.

Dr. Ashe recommended the Board accept employee B's resignation from Williston School District, effective May 29, 2016.

MOTION: Mrs. Cuthbertson SECOND: Mrs. Young

ACTION: Motion passed unanimously by a show of hands.

14 **Items for Information Only**

Dr. Ashe presented no information at this time.

15 **Adjournment**

At 9:29 pm, Mr. Hutto called for a motion to adjourn.

MOTION: Mrs. Young SECOND: Mr. Williams

ACTION: Motion passed unanimously by a show of hands.

Respectfully submitted: _____
Michael L. Hutto, Board Chair

Debra W. McNeil, Recording Secretary